

Privacy Policy Statement

WHNSW is committed to protecting and maintaining the privacy, confidentiality, accuracy and security of Board members, staff, volunteers, members, client contacts by phone or email, research participants and any other workplace participants' personal information.

All WHNSW personnel and WHNSW members are entitled to receive a confidential service and have any matters treated confidentially.

The organisation will follow the guidelines of the National Privacy Principles <https://www.oaic.gov.au/privacy-law/privacy-archive/privacy-resources-archive/national-privacy-principles> in its information management practices.

WHNSW will ensure that:

- It meets its legal obligations as an employer and service provider in relation to protecting the privacy of Board members, staff, volunteers, members, client contacts by phone or email and research participants
- All covered by this policy are provided with information about their rights regarding privacy
- All covered by this policy are provided with privacy when they are being interviewed or discussing matters of a personal or sensitive nature
- All members of the Board, staff and volunteers understand what is required when meeting these obligations.
- This policy will apply to all records whether hard copy, electronic, containing personal information about individuals, and to interviews or discussion of a sensitive personal nature.

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